

POLICY & PROCEDURE MANUAL

SECTION	Finance and Treasury	POLICY NUMBER	03-03-13
SUB-SECTION	Financial Control	EFFECTIVE DATE	January 1, 2021
SUBJECT	Rescue Calls		
AUTHORITY	General Government Services – February 25, 2021 Council – March 11, 2021		

PURPOSE:

The purpose of this policy is to establish procedures regarding the reimbursement of costs to local fire boards and municipalities for fire rescue calls on County roads.

STATEMENT:

This policy applies to all fire rescue calls which occur on County roads.

PROCEDURES:

When an accident occurs on a County road it is the responsibility of the local fire board or municipality in which the road is located to recoup the costs associated with the call.

Where all efforts by the local fire board or municipality have failed to recoup the costs associated with accidents on County roads, the County agrees to reimburse the local fire board or municipality.

Appropriate documentation/backup must be included with the invoice from the local fire board or municipality to the County. This documentation must include copies of the original invoice, reminder letters and any other relevant documentation supporting the inability to collect.

Invoices to the County must be submitted within 12 months of original invoice date. Any funds collected after receipt of funds from the County by the local fire board or municipality are to be reimbursed to the County.