



INFRASTRUCTURE & ENVIRONMENTAL SERVICES COMMITTEE AGENDA

Thursday, April 27, 2023, at 9:00 a.m.

W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville ON

The meeting will be live streamed on YouTube at the following link:

<https://www.youtube.com/channel/UCCx9vXkywflJr0LUVkKnYWQ>

Land Acknowledgement Statement

We would like to begin by respectfully acknowledging that Dufferin County resides within the traditional territory and ancestral lands of the Tionontati (Petun), Attawandaron (Neutral), Haudenosaunee (Six Nations), and Anishinaabe peoples.

We also acknowledge that various municipalities within the County of Dufferin reside within the treaty lands named under the Haldimand Deed of 1784 and two of the Williams Treaties of 1818: Treaty 18: the Nottawasaga Purchase, and Treaty 19: The Ajetance Treaty.

These traditional territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Roll Call

Declarations of Pecuniary Interest by Members

PUBLIC QUESTION PERIOD

Members of the public in attendance are able to ask a question. If you unable to attend and would like to submit a question, please contact us at info@dufferincounty.ca or 519-941-2816 x2500 prior to 4:30 p.m. on April 26, 2023.

REPORTS

1. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – April 27, 2023 – ITEM #1
County Forest and Rail Trail – By-Law Amendments

A report from the Director of Public Works/County Engineer, dated April 27, 2023, to outline several changes related to the County Forest/Rail Trail By-law 2017-39.

Recommendation:

THAT the Report, County Forest and Rail Trail – By-Law Amendments, dated April 27, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to update the applicable by-law in accordance with the outlined amendments;

AND THAT staff be directed to forward the updated schedule of set fines to the Ministry of the Attorney General for approval.

2. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – April 27, 2023 – ITEM #2
Electric Vehicle Charging Station – Revised User Fees

A report from the Director of Public Works/County Engineer, dated March 23, 2023, to outline proposed adjustments to the electric vehicle charging stations to align with current charging fees and cover operating costs.

Recommendation:

THAT Report, Electric Vehicle Charging Station - Revised User Fees, dated April 27, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT the Fees By-law 2015-41 be amended to include the revised Electric Vehicle Charging Station fee structure described in this report.

3. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – April 27, 2023 – ITEM #3
OP Trust Lands Development – Dufferin Road 109/2nd Line Amaranth Temporary Intersection Improvements

A report from the Director of Public Works/County Engineer, dated April 27, 2023, to outline a temporary solution for the intersection of Dufferin Road 109/2nd Line Amaranth and to seek direction to proceed with obtaining the necessary funds from the developer to fund the work.

Recommendation:

THAT the Report, OP Trust Lands Development – Dufferin Road 109/2nd Line Amaranth Temporary Intersection Improvements, dated April 27, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to proceed with the necessary agreement(s) and/or processes to secure funds from the developer to cover the full costs of construction and contract administration for the temporary intersection improvement work for Dufferin Road 109/2nd Line Amaranth;

AND THAT staff be directed to proceed with incorporating the temporary intersection work for Dufferin Road 109/2nd Line Amaranth within the Capital Work Plan.

NOTICE OF MOTIONS

Next Meeting

Thursday, May 25, 2023

W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville ON



Report To: Chair Gerrits and Members of the Infrastructure and
Environmental Services Committee

Meeting Date: April 27, 2023

Subject: County Forest and Rail Trail – By-Law Amendments

From: Scott Burns, Director of Public Works/County Engineer

Recommendation

THAT the Report, County Forest and Rail Trail – By-Law Amendments, dated April 27, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to update the applicable by-law in accordance with the outlined amendments;

AND THAT staff be directed to forward the updated schedule of set fines to the Ministry of the Attorney General for approval.

Executive Summary

Governance protocols are regularly updated to stay in line with Council directives, the development of new or revised initiatives, regulatory changes and more. Alongside these changes, applicable by-laws must also be revised to remain current. This report discusses several changes related to the County Forest/Rail Trail By-law 2017-39 (attached). The report outlines several necessary administrative changes to add clarity to existing clauses and provides the expansion of language to better include the Dufferin Rail Trail and enable the establishment of set fines (attached) for the Rail Trail, like those for the County Forest.

Background & Discussion

Several changes are required to ensure that County Forest and Rail Trail governance structures are up to date (see attached). Some of the changes were simply overlooked

during the most recent revisions, such as the addition of the Rail Trail to the Exceptions Section of By-law 2017-39. This particular change enables staff to manage and complete work related to the Rail Trail that would otherwise be considered an offence if performed by a non-excepted person. Other changes, such as the removal of Schedule B which currently speaks to hard copy only permitting, will facilitate a transition to electronic Forest User Permits for Hunting. The remaining revisions provide clarity on items such as control of dogs and limitations with respect to hunting and the use of tree stands in areas and at times where hunting is permitted.

While performing the work to update the by-law, staff recognized that revisions to the language is also required to enable set fines to be established specially for the Rail Trail. Set fines for the County Forest were previously established and have been in place for some time now. Several of the changes incorporate the necessary wording to support the creation of the appropriate set fines. This includes verbiage that speaks to permitted Motor Vehicles within the Rail Trail.

Financial, Staffing, Legal, or IT Considerations

Legal – established and appropriate By-laws and set fines enables proper governance to support decisions of Council and facilitates a good users experience within both the County Forest and Rail Trail.

In Support of Strategic Plan Priorities and Objectives

Good Governance – ensure transparency, clear communication, prudent financial management

Sustainable Environment & Infrastructure – protect assets both in the natural and built environment

Inclusive & Supportive Community – support efforts to address current & future needs for a livable community

Respectfully Submitted By:

Scott Burns, P.Eng., C.E.T.
Director of Public Works/County Engineer

Prepared By:
Caroline Mach, R.P.F.
County Forest Manager

Attachments:

- Consolidated By-Law 2017-39, December, 2022
- Updated Set Fines
- Detailed By-Law Revisions

Reviewed by: Sonya Pritchard, Chief Administrative Officer



Dufferin County Forest
County Forest and Rail Trail
By-Law 2017-39 Consolidated Version
(Including Dufferin County Outdoor Recreation Plan)

Amended By:

By-law 2018-25 - June 14, 2018 (Amended to Include Thomson Tract)

By-Law 2019-20 – April 11, 2019 (Amended Section 17, Schedule A & Schedule C)

By-Law 2020-31 – March 12, 2020 (Amended Section 7, 17 & 20, Schedule A & C)

By-law 2021-28 – September 9, 2021 (Amended Appendix A of Schedule A)

By-law 2023-05 – January 12, 2023 (Amended to Include Dufferin Rail Trail and Replace Schedule A)



CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2017-39

BEING A BY-LAW TO GOVERN THE LANDS KNOWN AS THE DUFFERIN COUNTY FOREST AND THE DUFFERIN RAIL TRAIL AND TO REPEAL BY-LAW 2003-50.

WHEREAS by Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, the Council of the Corporation of the County of Dufferin has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS by the *Trespass to Property Act*, R.S.O. 1990, c. T.21, as amended, the Council of the Corporation of the County of Dufferin is authorized to prohibit entry to land occupied by the Corporation of the County of Dufferin and the carrying on of certain activities on such land and for these purposes give notice thereof;

AND WHEREAS the Council of the Corporation of the County of Dufferin on May 11, 2017 approved the Dufferin County Outdoor Recreation Plan, which outlines the County's policies with regard to the recreational use of the lands occupied by the Corporation and generally known as the Dufferin County Forest and the Dufferin Rail Trail. **[Amended by By-Law 2023-05, January 12, 2023];**

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

Definitions

1. For the purposes of this by-law:

"Chief Administrative Officer" means the Chief Administrative Officer of the Corporation of the County of Dufferin;

"Council" means the Council of the Corporation of the County of Dufferin; "County" means the Corporation of the County of Dufferin;

"Dufferin County Forest" and "Forest" means the forest lands owned by the Corporation of the County of Dufferin consisting of about 1,066 hectares in fourteen

tracts generally known as: Amaranth Tract, Gara-Gore Tract, Hockley Tract, Leening Tract, Levitt Tract, Little Tract, Main Tract, Melancthon Tract, Mono Tract, Randwick Tract, Riverview Tract, River Road Tract, Simmons Tract, and Thomson Tract and further depicted in Schedule A (Dufferin County Outdoor Recreation Plan)

[Amended by By-Law 2018-25, June 14, 2018]

"Dufferin Rail Trail" and "Rail Trail" means the 38.1 km Dufferin portion of the former rail corridor running from Orangeville, through Amaranth, Shelburne and Melancthon, to Dundalk and further depicted in Schedule A (Dufferin County Outdoor Recreation Plan) **[Amended by By-Law 2023-05, January 12, 2023]**

"firearm" includes an air gun, pellet gun, bow or crossbow;

"hunting" includes, lying in wait for, searching for, being on the trail of, pursuing, chasing or shooting at wildlife, whether or not the wildlife is killed, injured, captured or harassed, or capturing or harassing wildlife, except that

"hunting" does not include, trapping, or lying in wait for, searching for, being on the trail of or pursuing wildlife for a purpose other than attempting to kill, injure, capture or harass it, unless the wildlife is killed, injured, captured or harassed as a result, and "hunt" and "hunter" have corresponding meanings;

"motorized snow vehicle" means a self-propelled vehicle designed to be driven primarily on snow;

"motor vehicle" means a motor vehicle within the meaning of the *Highway Traffic Act*, R.S.O. 1990, c. H.8, as may be amended from time to time and;

"management" includes all activities deemed by the Corporation of the County of Dufferin to be consistent with the goal and objectives set out in the document approved by Council on March 10, 2016 entitled *Our Forest, Our Future: Dufferin County Forest Management Plan 2016- 2036* and amendments;

"property use agreement" means an agreement between the County and a person, user group, or organization outlining all requirements for use of the Dufferin County Forest;

"run at large" means being at any place other than the premises of the owner of the dog and not under the control of the owner ("under the control of" means when a dog is unleashed, that the dog is close to its owner, within sight and earshot of its

owner, and it responds to voice commands and it is prevented from approaching within one metre of any animal or person without such person's consent);

"unmanned air vehicle" means a power-driven aircraft, other than a model aircraft, that is designed to fly without a human operator on board.

County Forest

Uses declared

2. The Council of the Corporation of the County of Dufferin hereby declares the use of the lands known as the Dufferin County Forest to be for "forestry purposes", that is to include the production of wood and wood products, provision of proper environmental conditions for wildlife, protection against floods and erosion, recreation, and protection and production of water supplies. Schedule A shows permitted and restricted activities divided according to the land use classes in *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036*. Users of the Dufferin County Forest shall abide by the Code of Conduct for County Forest Users as outlined in the Dufferin County Outdoor Recreation Plan. Users of the Dufferin County Forest shall not engage in any activity within a tract of the Dufferin County Forest other than those activities marked with a "y" for the tract in question on Schedule A (Dufferin County Outdoor Recreational Plan – Appendix A);

Exceptions

3. This by-law shall not apply to an employee of the Corporation of the County of Dufferin while acting in the course of their employment in managing the Dufferin County Forest, or any part thereof, or any person authorized by an employee of the Corporation of the County of Dufferin to carry out any duty relating to the management of the Dufferin County Forest, or any part thereof. **[Amended by By-Law 2023-05, January 12, 2023]**

Motor vehicles

4. No person shall enter the Dufferin County Forest or any part thereof for the purpose of bringing into the Forest any motor vehicle for the purpose of operating said motor vehicle in the Dufferin County Forest with the following exceptions:
 - a. Parking: any person who enters the Dufferin County Forest or any part thereof for the purpose of bringing into the Forest any vehicle which is drawn or propelled

by a motor or any means of power other than by muscular power, to park such vehicle in any area marked or designated for parking or;

- b. Motorized snow vehicles: any person who enters the Dufferin County Forest on a motorized snow vehicle on a designated Ontario Federation of Snowmobile Clubs (O.F.S.C.) trail, remains on such designated trails while in the Forest, and is in possession of a valid O.F.S.C. trail permit or;
- c. Game Retrieval: any person who enters the Dufferin County Forest for the purpose of retrieving game or;
- d. Pedal-Assist Electric Bicycles: pedal-assist electric bicycles (Class 1) are permitted where cycling is permitted.

[Amended by By-law 2023-05, January 12, 2023]

Campfires

- 5. No person shall have an open campfire at any time in the Dufferin County Forest or any part thereof.

Curfew

- 6. No person shall remain in the Dufferin County Forest or any part thereof between the hours of 12:00 a.m. (24:00 hours) and 5:00 a.m. (5:00 hours) local time for any purpose, including camping, without prior written permission from the County Forest Manager or their designate. **[Amended by By-Law 2023-05, January 12, 2023]**

Garbage disposal

- 7. No person shall discard refuse, including yard or garden waste, in the Dufferin County Forest, or any part thereof. **[Amended by By-Law 2020-31, March 12, 2020]**

Animal Excrement

- 8. Any person who owns, harbours or possesses or is in control of any animal shall be responsible for the removal and sanitary disposition of any excrement of the said animal forthwith.

Vandalism

9. No person shall remove, alter, damage or destroy any property of the County in the Dufferin County Forest.

Construction

10. No person shall place signs, construct roads or trails, or construct obstacles such as ramps and bridges on any roads or trails in the Dufferin County Forest without prior written permission from the County Forest Manager or their designate. **[Amended by By-law 2023-05, January 12, 2023]**

Safety

11. All persons cycling, horseback riding, or snowmobiling in the Dufferin County Forest must wear an appropriate helmet. **[Amended by By-law 2023-05, January 12, 2023]**
12. No person in the Dufferin County Forest shall use an audio device that impairs their awareness of other users.

Unmanned Aerial Vehicles

13. The use of unmanned air vehicles ("drones") is not permitted in the Dufferin County Forest without prior written permission from the County Forest Manager or their designate. **[Amended by By-law 2023-05, January 12, 2023]**

Dogs

14. Dogs are not allowed to run at large in the Dufferin County Forest.

Foraging

15. No person shall disturb, cut, kill, remove or harm any plant, tree or natural object in the Dufferin County Forest, including for the purposes of foraging.

Signs and Markers

16. No person shall disobey a posted sign or marker within a County Forest, including signs that restrict uses permitted on individual trails, as designated in Schedule C.

Designated Trails & Trail Additions

17. A group wishing to establish and maintain a trail or trail system in the Dufferin County Forest is required to seek the approval of the County of Dufferin.
- a. If the primary consideration is safety of users, re-routes of existing trails will be at the discretion of the County Forest Manager in consultation with the Director of Public Works/County Engineer.
 - b. If the primary consideration is not safety, trail changes will be brought to a meeting of the Dufferin County Forest Advisory Team (DCFAT) for discussion and forwarded to the County Infrastructure and Environment Committee for approval.
 - c. The above guidelines will apply to any trail changes to the map that forms Schedule C of By-law 2017-39, whether they are completely new trails, or additions of existing but unmaintained/unmapped trails. **[Amended by By-law 2020-31, March 12, 2020]**

Events

18. No person or group shall have an organized event in the Dufferin County Forest without obtaining a permit.

Hunting

19. There shall be no hunting in the Dufferin County Forest except in accordance with all of the following:
- a. as permitted under the *Fish and Wildlife Conservation Act*, 1997, S.O. 1997, c. 41, and the associated regulations;
 - b. in a tract and during a time of year where hunting is listed as permitted in Schedule A; and a permit issued under s. 20 of this By-law, including any terms or conditions of such permit.

Permit Required

20. All persons wishing to hunt in the Dufferin County Forest must be a member of a recognized organization that provides a minimum of \$5 million liability insurance for its members while they are engaged in hunting activities and obtain a Forest User

Permit (Hunting) from the County that shall be in the form described in Schedule B and will be valid from the date of issue or October 1, whichever is later, until the following May 31. Forest Use Permits (Hunting) must be authorized by the signature of the County Forest Manager or their designate. **[Amended by By-Law 2020-31, March 12, 2020 and By-law 2023-05, January 12, 2023]**

Treestands and Blinds

21. Treestands and blinds must be of a temporary, portable design and may only be in place from October 1 of a given year until the following May 31. **[Amended by By-law 2023-05, January 12, 2023]**

Discharge of Firearms

22. No person shall discharge a firearm at any time for any reason in the parts of the Dufferin County Forest where hunting is not permitted according to Schedule A.

23. No person shall discharge a firearm in any part of the Dufferin County Forest for any reason between June 1 and September 30.

24. No person shall discharge a firearm in any part of the Dufferin County Forest for the purpose of patterning/sighting said firearm.

Rail Trail

[Section 25-32 inserted by By-law 2023-05, January 12, 2023]

Parking

25. Parking is permitted only in designated areas.

Animal Excrement

26. Any person who owns, harbours or possesses or is in control of any animal shall be responsible for the removal and sanitary disposition of any excrement of the said animal forthwith.

Dogs

27. Dogs are not allowed to run at large on the Dufferin Rail Trail.

Safety

28. All persons cycling, horseback riding, or using a motorized vehicle on the Dufferin Rail Trail must wear an appropriate helmet.
29. No person on the Dufferin Rail Trail shall use an audio device that impairs their awareness of other users.

Garbage disposal

30. No person shall discard refuse, including yard or garden waste, on the Dufferin Rail Trail.

Vandalism

31. No person shall remove, alter, damage or destroy any property or structures of the County on the Dufferin Rail Trail.

Signs and Markers

32. No person shall disobey a posted sign or marker on the Rail Trail.

Offences & Enforcement

33. Every person who contravenes any provision of this by-law is guilty of an offence and upon conviction is liable to a fine or penalty as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as may be amended from time to time.
34. Enforcement
- a. Any police officer, provincial offences officer, or employee of the County designated by the Chief Administrative Officer is authorized to inform any person of the provisions of this by-law and to request compliance therewith.
 - b. In addition to any other authority they may have, any police officer, provincial offences officer or municipal law enforcement officer, is authorized to order any persons believed by such officer or employee to be contravening or who has contravened any of this by-law,
 - i. to desist from the activity constituting or contributing to such contravention;
 - ii. to remove from the Dufferin County Forest or Dufferin Rail Trail anything

owned by or in the control of such person which the officer believes is or was involved in such contravention, or

- iii. to leave the Dufferin County Forest or Dufferin Rail Trail. **[Amended by By-Law 2023-05, January 12, 2023]**
- c. Any police officer, provincial offences officer or municipal law enforcement officer may enforce the provisions of this by-law.
- d. Where any person contravenes any of the provisions of this by-law, or fails to comply with the order referred to in subsection (b) hereof, the permission and licence of such person to remain in the Dufferin County Forest or Dufferin Rail Trail is revoked. **[Amended by By-law 2023-05, January 12, 2023]**

Severability

35. If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in full force and effect.

36. By-law 2003-50 is hereby repealed.

37. Schedules A, B and C shall form part of this by-law.

This by-law shall come into full force and effect on the date of passing.

READ a first, second and third time and finally passed this 14th day of September, 2017.

Darren White, Warden

Pam Hillock, Clerk

REFRESH | REGROW | RECREATE

NEW ROUTES

Dufferin County Outdoor Recreation Plan



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Introduction

In 2022, in concert with a review of the recreational use policy for the Dufferin County Forest, the County expanded the public input and review process and subsequent documents to include the County-owned vacant rail corridor, the Dufferin Rail Trail. In addition, besides addressing permitted and restricted uses, the outdoor recreation plan addresses other aspects of public use, including infrastructure, signs, interpretive and educational features, and communications. With regard to the County Forest, much of this information was brought in from the recently completed five-year operating plan (2021-2026) and informed by the current public input and review process. For the Rail Trail, these sections were informed by past experience with the Rail Trail and the County Forest, as well as the current public input and review process.

The Dufferin County Forest consists of fourteen tracts that together form a 1,066 hectare (2,636 acre) forested area owned and managed by the County of Dufferin (map on next page). The Forest serves important functions in terms of erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production and employment opportunities. A Recreational Use Policy/By-Law for the County Forest was passed in 2017. Several amendments have been made to the policy/by-law since then, most of them minor in nature. This is the first full-scale public review of the policy/by-law since its initial creation. The items other than permitted and restricted uses are discussed in the Five-Year Operating Plan and Twenty-Year Management Plan for the Forest.

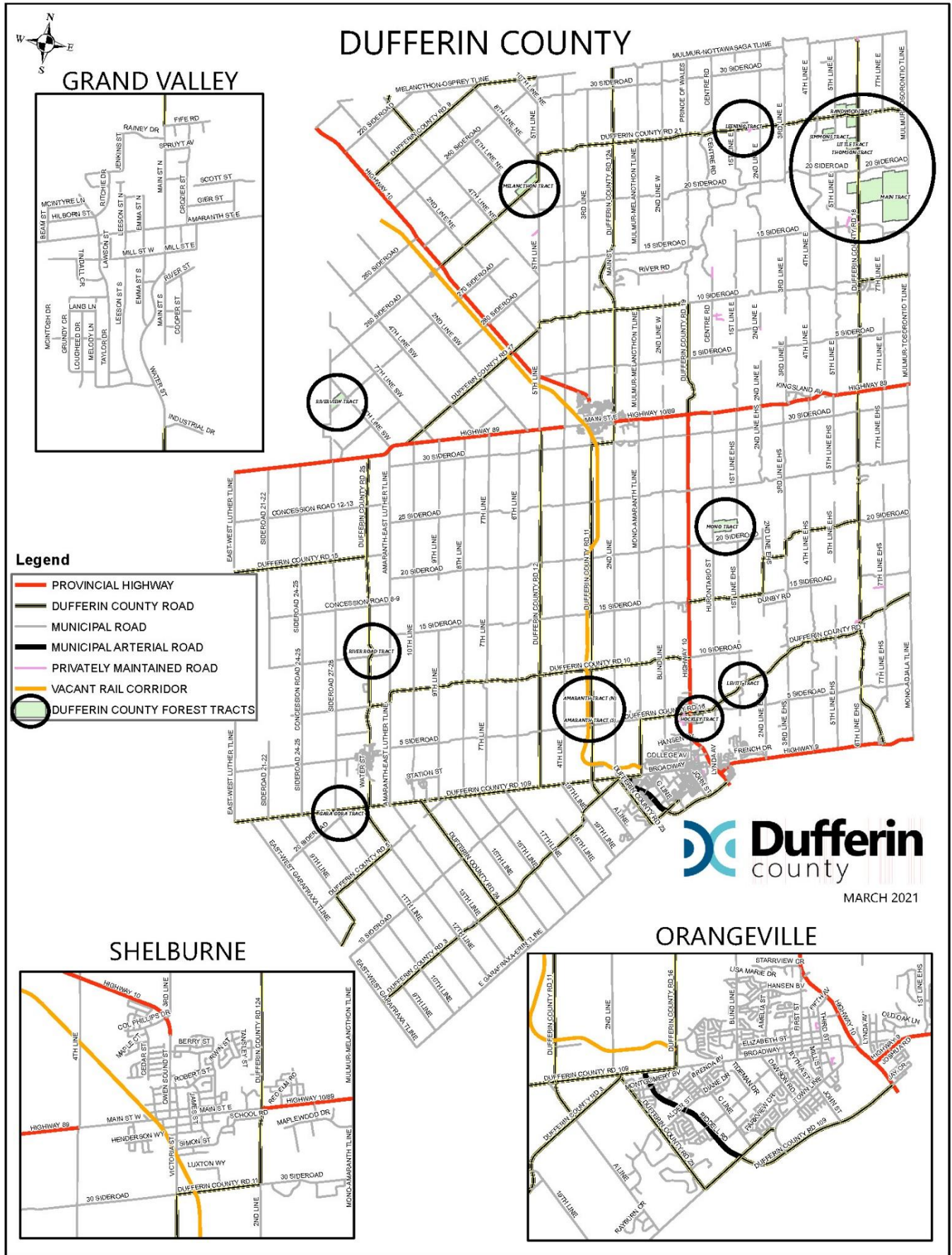
The Dufferin Rail Trail is the 38.1 km Dufferin portion of the former rail corridor running from Orangeville, through Amaranth, Shelburne and Melancthon, to Dundalk (map on next page). Historically there have been agreements in place with the local ATV and snowmobile clubs for use of the trail. There are no other documents related to use or management of the Rail Trail.

While considering the limits of available natural and human resources, and putting environmental sustainability at the forefront, the County is committed to making both the Rail Trail and the County Forest available to as diverse a group of users as possible. In consultation with the County's Tourism Division, the promotion of the Rail Trail and the County Forest will be focused on the residents of Dufferin County.

The implementation of this plan will require the participation and co-operation of the residents of Dufferin County, the users of the Rail Trail and County Forest, volunteers, and the following County Divisions: Climate Change, Transportation – Operations, Tourism, Economic Development, Museum of Dufferin, and Forestry.

A number of the actions outlined in this plan (in particular with regards to infrastructure and signs) have cost impacts beyond current budgets. Without further budgetary commitments by County Council they will not be implemented.

New Routes: Dufferin County Outdoor Recreation Plan



Communications

- Establish social media accounts for Rail Trail/County Forest.
- Add Rail Trail information to the County website.
- Distribute information about the Rail Trail/County Forest through related local businesses.
- Look into development of an app for the Rail Trail/County Forest and/or providing content to existing trail-related apps.
- Improve the Main Tract trail map to make it more user-friendly through graphic design and information about trail distances, difficulty etc.
- Improve printed information products through better graphic design.
- Communicate key information through radio ads.
- Continue to communicate key information through local newspapers.
- Continue to communicate information through County website.
- Launch information campaign such as “Slow and Say Hello” (www.safetrailsmarin.org) to increase awareness amongst various users and user groups

Rail Trail

Infrastructure & Maintenance

- The surface of the rail trail will be maintained in such a manner as to facilitate permitted uses.
- Consideration will be given to year-round parking areas at Orangeville and Shelburne.
- Portable toilets will be placed at suitable locations in Orangeville and Shelburne.

Signs

- Distance markers will be posted from both Orangeville (going north) and Dundalk (going south).
- Pictographic signs indicating permitted/prohibited trail uses.
- Signs describing historical significance of particular areas/locations with a particular focus on Indigenous history.
- Signs acknowledging Indigenous history and current presence on the land (“land acknowledgement”).
- Road name and road crossing signs will be posted at road crossings.
- Speed limit signs for motorized users.
- Signs will be maintained and replaced as needed.
- Best efforts will be made to balance the need for signs without littering the environment with them.

Interpretive Features/Education

- Signs describing history and significance of the area, with a focus on Indigenous history.
- Signs describing flora and fauna.
- Guided interpretation walks.

Permitted/Prohibited Uses

1. Generally Accepted Uses

- Unless otherwise restricted in this policy and associated by-law, generally accepted outdoor recreational activities are permitted on the Dufferin Rail Trail.

2. Parking

- Parking is permitted only in designated areas.

3. Dogs

- Dogs must be under control or on-leash at all times while on the Rail Trail.

4. Safety

- The use of audio devices that impair your awareness of other users is not permitted on the Rail Trail.
- Helmets are required for anyone cycling, horseback riding, or using a motorized vehicle on the Rail Trail.

5. Respect for Property

- Discarding of garbage, including yard or garden waste, on the Rail Trail is not permitted.
- Willful damage to any structures on the Rail Trail is not permitted.

County Forest

Infrastructure & Maintenance

- The surfaces of the trails and roads will be maintained in such a manner as to facilitate permitted uses.
- Consideration will be given to a year-round parking area, information kiosk, and portable toilets at the Mono Tract.
- Portable toilets will be placed at the Main Tract.
- The main parking area at the Main Tract will be maintained year-round.
- Consideration will be given to establishing a source of non-potable water (primarily for horses and dogs) at the Main Tract.
- Consideration will be given to establishing a second information kiosk at the event field at the Main Tract.

Signs

- Red dots inside the perimeter of all of the forest properties as described in the *Trespass to Property Act*.
- Signs at all County Forest entrances prominently displaying the County Forest website address and/or a QR code to link to the website.

- Pictographic signs indicating permitted/prohibited trail uses.
- Signs describing historical significance of particular areas/locations with a particular focus on Indigenous history.
- Signs acknowledging Indigenous history and current presence on the land (“land acknowledgement”).
- For the Main Tract, “you are here” style maps.
- At the Mono Tract, increase signs to increase awareness amongst various users and user groups.
- Signs will be maintained and replaced as needed.
- Best efforts will be made to balance the need for signs without littering the environment with them.

Interpretive Features/Education

- Signs describing history and significance of the area, with a focus on Indigenous history.
- Guided interpretation walks.
- Development of school programs related to forest history, local flora and fauna, importance of the natural environment etc.
- Development of wetland interpretive trail at Melancthon Tract and/or Thomson Tract.

Permitted/Prohibited Uses

1. Indigenous Peoples

- This policy does not limit or supersede any recognized rights of Indigenous Peoples.

2. Generally Accepted Uses

- Unless otherwise restricted in this policy and associated by-law, generally accepted outdoor recreational activities are permitted in the Dufferin County Forest.

3. Main Permitted and Restricted Activities by Land Use Classes

- Appendix A shows the main permitted and restricted activities divided according to the land use classes in *Our Forest, Our Future: Dufferin County Forest Operating Plan 2021-2026* (Table 8, pg. 27).

4. Trails

- Users must stay on established trails at all times while in the Dufferin County Forest.

5. Motorized Vehicles

- Motorized vehicles, other than snowmobiles and vehicles used for game retrieval, are not permitted in the Dufferin County Forest.
- Pedal-assist electric bicycles (Class 1) are permitted where cycling is permitted.
- Wheelchairs and medical scooters are designed for people who have limited mobility because of a medical condition or injury. They are considered as pedestrians under the *Highway Traffic Act*, no matter their source of power. Therefore, there are no restrictions on their use in the Dufferin County Forest.

6. Parking

- Parking is permitted only in designated areas.

7. Hunting, Fishing, Trapping

- In general, hunting is not permitted in all tracts of the Dufferin County Forest, please refer to Appendix A for tracts where hunting is permitted.
- There is no hunting or discharge of firearms allowed in any Dufferin County Forest between June 1 and September 30.
- Patterning/sighting of firearms is not permitted in the Dufferin County Forest.
- Between October 1 and May 31, hunting and discharge of firearms are permitted only on the tracts as listed in Appendix A and within the seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry.
- Only temporary portable tree stands are permitted. Tree stands may be in place in the Forest only from October 1 of a given year until the following May 31.
- Hunters are required to purchase a permit from the County for hunting in the Dufferin County Forest. The permit will be valid from October 1 of a given year until the following May 31. If deemed necessary, the County may restrict the number of permits issued.
- All hunters must be members in good standing of a recognized organization that provides a minimum of \$5 million liability insurance for its members while they are engaged in hunting activities and are required to present proof of membership prior to obtaining a permit to hunt in the Dufferin County Forest.
- Fishing is permitted only within seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry. However, there are no significant fishing opportunities in the Dufferin County Forest.
- Trapping is permitted only within the seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry and only at the following tracts: Melancthon, Riverview, and Amaranth South. Trapping areas will be assigned on a first come, first serve basis, renewable annually at the County's discretion. All trappers are required to present proof of membership in the Ontario Fur Managers Federation prior to being granted permission to trap.

8. Snowmobiling

- Snowmobiling in the Dufferin County Forest is permitted on designated Ontario Federation of Snowmobile Clubs (OFSC) trails only. Snowmobilers must display a current OFSC trail permit and follow all OFSC rules/regulations while using the designated trails in the Dufferin County Forest.

9. Foraging

- In order to conserve the natural environment, users are not permitted to disturb, cut, kill, remove or harm any plant, tree or natural object in the Dufferin County Forest,

including for the purposes of foraging.

10. Dogs

- Dogs must be under control or on-leash at all times within the Dufferin County Forest.

11. Safety

- The use of audio devices that impair your awareness of other users is not permitted in the Dufferin County Forest.
- Helmets are required for anyone cycling, horseback riding, or snowmobiling in the Dufferin County Forest.

12. Campfires/Cooking

- Campfires are not permitted in the Dufferin County Forest. The use of portable cooking stoves may be restricted due to weather conditions.

13. Respect for Property

- Discarding of garbage, including yard or garden waste, in the Dufferin County Forest is not permitted.
- Willful damage to any structures in the Dufferin County Forest is not permitted.

14. Drones

- Use of drones in the Dufferin County Forest is not permitted without prior authorization from the County Forest Manager or his/her designate.

15. Mansfield Outdoor Centre

- The County of Dufferin has a long-standing exclusive land use agreement with the Mansfield Outdoor Centre for lease of designated trails in the south part of the Main Tract for cross-country skiing/fat biking between December 1 of a given year and March 31 of the following year. The agreement will be renewed annually at the County's discretion.
- Organized recreational events taking place at the Mansfield Outdoor Centre that wish to make use of trails in the Main Tract of the Dufferin County Forest will be subject to the same requirements as any other organized recreational event.

16. Organized Recreational Events

- Non-profit groups wishing to hold an event/tour for more than 30 people in the Dufferin County Forest will be required to obtain a County Forest Event Permit. For-profit/commercial groups of any size wishing to hold an event/tour in the Dufferin County Forest will be required to obtain a County Forest Event Permit (Appendix B) or have a use agreement in place with the County of Dufferin.

New Routes: Dufferin County Outdoor Recreation Plan

- A single event can extend over only one Friday-Monday period. Consecutive events by the same group will not be permitted.
- Groups are advised to inquire as to date availability for events as soon as possible (at least three months in advance of event date) to avoid disappointment. In order to minimize conflicts, only one event per tract per day will be granted an event permit.
- Groups participating in forest stewardship activities such as trail building, trail maintenance, and garbage removal are not required to have an event permit for such activities.
- Access to the open area at the Main Tract for overnight stays/event staging will be limited to groups holding organized recreational events having a valid County Forest Event Permit.
- There will be no camping permitted in the Dufferin County Forest other than as part of an event for which there is a valid County Forest Event Permit.
- Event dates for the following calendar year can be reserved starting on November 1 of the current year.
- Virtual events will not be subject to the requirements of organized recreational events.

17. Separation of Trail Uses

- The County Forest Manager or his/her designate will work with stakeholders to establish separate designated trails in the Main Tract for user groups. Trail maps will be distributed to users through a variety of means and signs will indicate designated trails in the Main Tract.

18. Fees

- Fees for recreational use of the Dufferin County Forest will be established in the County's fees by-law and will be available on the County website and by request.

19. Forest Management

- Forest management activities will be conducted so as to minimize impacts on designated recreational trails.

20. Dufferin County Forest Advisory Team

- The County will establish a team made up of five residents of Dufferin County and one member of the Infrastructure and Environmental Services Committee. The team will meet at least once annually to discuss the management of the Dufferin County Forest. The purpose of the team will be to ensure that the interests of stakeholders in the Dufferin County Forest are represented and effectively communicated to the County of Dufferin. Representation will be solicited from the general public to coincide with the new term of County Council, or as required to replace or add members. The Terms of Reference for the Dufferin County Forest Advisory Team are in Appendix C.

Appendix A: Main Permitted and Restricted Activities by Dufferin County Forest Land Use Class

Tract & Compartments	Land Use Class	Area (ha)	Hiking/Running/Nature Appreciation	Skiing/Snowshoeing	Fat (Winter) Mtn Biking	Mtn Biking
Amaranth (42a), Laurel Wetland Complex	natural	12	y	y	n	n
Amaranth (43b, 43c), Farmington Swamp	natural	10	y	y	y	y
Amaranth (43a)	managed	2	y	y	y	y
Gara-Gore (44a)	managed	15	y	y	y	y
Hockley (49), Orangeville Wetland Complex	natural	20	y	y	y	y
Leening (50)	natural	8	y	y	n	n
Levitt (51)	natural	4	y	y	n	n
Little (48)	natural	47	y	y	n	n
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316	y	y	y	y
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	y	y	y	y
Main (31b, 31c)	natural	24	y	y	y	y
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12	y	y	y	y
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	y	y	y	y
Mono (39-40, 46)	managed	68	y	y	y	y
Randwick (1-4c, 5-6)	managed	115	y	y	y	y
Randwick (4d), Walker's Creek Wetland	natural	2	y	y	y	y
River Road (45)	managed	3	y	n	n	n
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27	y	y	y	y
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	y	y	y	y
Simmons (47)	managed	42	y	y	y	y
Thomson	managed	12	y	y	n	n

New Routes: Dufferin County Outdoor Recreation Plan

Tract & Compartments	Land Use Class	Area (ha)	Horseback Riding	Hunting	OFSC Trails	Other Motorized Vehicles
Amaranth (42a), Laurel Wetland Complex	natural	12	n	n	n	n
Amaranth (43b, 43c), Farmington Swamp	natural	10	y	y (except June 1-Sept 30)	n	n
Amaranth (43a)	managed	2	y	y (except June 1-Sept 30)	n	n
Gara-Gore (44a)	managed	15	y	y (except June 1-Sept 30)	n	n
Hockley (49), Orangeville Wetland Complex	natural	20	n	n	n	n
Leening (50)	natural	8	n	n	n	n
Levitt (51)	natural	4	n	n	n	n
Little (48)	natural	47	n	n	n	n
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316	y	n	y	n
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	y	n	n	n
Main (31b, 31c)	natural	24	y	n	n	n
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12	y	y (except June 1-Sept 30)	n	n
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	y	y (except June 1-Sept 30)	n	n
Mono (39-40, 46)	managed	68	y	n	y	n
Randwick (1-4c, 5-6)	managed	115	y	y (except June 1-Sept 30)	y	n
Randwick (4d), Walker's Creek Wetland	natural	2	y	y (except June 1-Sept 30)	n	n
River Road (45)	managed	3	n	n	n	n
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27	y	y (except June 1-Sept 30)	y	n
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	y	y (except June 1-Sept 30)	n	n
Simmons (47)	managed	42	y	y (except June 1-Sept 30)	n	n
Thomson	managed	12	n	n	n	n

Appendix B: County Forest Event Permit Application

Applications must be submitted **at least 90 days prior to the event.**

Submit to: County of Dufferin
Corporate Services – Clerk’s Office
55 Zina Street
Orangeville ON L9W1E5
Phone 519-941-2816
Fax 519-941-4565
info@dufferincounty.ca

Once submitted, you will receive confirmation of receipt. Applications will be reviewed by the Clerk’s Office and the County Forest Manager. You will be contacted regarding your permit status within 30 days.

Once issued, the County Forest Event Permit must be available for viewing at all times during the event.

Please note that acceptance of your application is in no way approval or confirmation of your request.

The following documentation is required before the permit will be issued:

1. Completed and signed application
2. The signed Terms and Conditions page
3. The signed Hold and Save Harmless and Indemnity Agreement
4. Proof of Insurance in the minimum amount of \$5 million dollars liability showing the Corporation of the County of Dufferin as an additional insured and including a provision for cross liability for insurance against all damages or claims for damages or liability
5. An event description
6. An event route map

NOTE: Your event description must be approved by the County prior to being used to promote the event.

Fee Schedule (as per By-Law 2015-41):

Application Fee: \$50 plus 13% HST

Per Person Event Fee: \$2/Person Attending the Event plus 13% HST

Application fee is due upon permit approval. Permits will be issued following payment of fee.

Per Person Event fee is due following the event.

If several events are substantially the same, you may submit one application form listing all event dates. However, separate application and per person event fees will still be required for each event. An event can extend over only one Friday-Monday period. Consecutive events by the same group will not be permitted.

COUNTY FOREST EVENT PERMIT APPLICATION

Applicant Information

Applicant Name:

Organization/Group:

Mailing Address:

Email Address:

Phone Number:

Event Information

Name of Event:

Date: From: _____ To: _____

Number of Participants:

Type of Event: For Profit Non Profit

Intended Use: Camping Cross Country Skiing Hiking

(Check all that apply) Horseback Riding Mountain Biking Snowshoeing

Other:

Forest Tract Requested:

Brief Description of Event:

Description of Route Markings:

Print Name:

Signature: _____ Date: _____

<u>For Office Use Only</u>	
Received By:	Date Received:
Reviewed By County Forest Manager:	Date Reviewed:
Event Description Approved	Special Permission Letter from Forest Manager
# of Participants Confirmed	Application Fee Received
Proof of Insurance Received	Indemnity Agreement Received
Event Route Map Received	Terms & Conditions Signed
	Permit Issued – Permit #:

COUNTY FOREST EVENT PERMIT APPLICATION

Terms and Conditions

- The user is responsible for complying with regulations set out in By-law 2017-39 and the Dufferin County Forest Recreational Use Policy (Policy No. 4-6-1).
- The user's event description must be approved by the County prior to being used to promote the event.
- A single event can extend over only one Friday-Monday period. Consecutive events by one group will not be permitted.
- The user is responsible for all costs relating to maintaining the property for use made of it during the event. The County has no obligation to maintain or repair the trails and/or bridges on the property for the benefit of the user. The user is responsible for ensuring that the event route is passable prior to, and following, the event.
- The user is prohibited from cutting any trees, branches or brush without prior written approval from the County Forest Manager or designate.
- The user agrees that any cutting or other damages, that in the opinion of the County Forest Manager or designate, has been caused by the users shall be rectified at the user's expense upon written notice by the County.
- The route of the event must follow the route set out in the permit application.
- No new trails may be created for the event without prior written approval from the County Forest Manager or designate.
- The user is responsible for posting signage on all trails and/or bridges or other signage as requested by the County. Any signs for the event may be posted no sooner than two weeks prior to the event date and must be removed no later than two weeks after the event. If the user is holding multiple events in a calendar year that use the same route(s), event signage may remain in place until two weeks after the final event of the calendar year.
- All trails and/or bridges on the property must remain open to the public for other permitted uses and the public shall be allowed to use them without being charged a fee by the user.

New Routes: Dufferin County Outdoor Recreation Plan

- Upon completion of the event, the user will restore the property to a state, which in the opinion of the County Forest Manager or designate, is as good as or better than the original condition prior to the event.
- The County reserves the right to cancel an event permit in case of predicted severe weather.
- In order to reduce the chances of introduction of invasive species, no firewood is to be brought in to the camping area from outside the Main Tract.
- For events that include participants staying overnight/camping, at least one portable toilet must be provided for the use of participants.
- The user agrees to comply with all applicable municipal, provincial, federal and other laws, statutes, ordinances and requirements.
- The County may refuse to issue or revoke the permit if the user does not provide the necessary supporting documentation or fails to comply with By-law 2017-39 and the Dufferin County Forest Recreational Use Policy.
- The County of Dufferin reserves the right to add any conditions as required. If conditions are not being adhered to, the County of Dufferin may stop, suspend or cancel the event.

As the organizer and person responsible for the event, I have read, understand and agree to abide by the rules and the conditions set forth by these above terms and conditions.

Print Name:

Signature:

Date:

COUNTY FOREST EVENT PERMIT APPLICATION
Save and Hold Harmless and Indemnity Agreement

The User, _____, agrees to indemnify, save harmless, and waive all rights against the County of Dufferin from and against all suits and claims for loss, damage, accident, death, or injury of any nature or kind whatsoever arising out of or connected with the use and maintenance of the property or any preparation or construction of or on the property by the user, its members, employees, agents, or any other person using the property.

Print Name:

Signature:

Date:

Appendix C: Terms of Reference – Dufferin County Forest Advisory Team

Purpose:

The purpose of the Dufferin County Forest Advisory Team (DCFAT) is to:

- provide community input and advice to County staff regarding the Dufferin County Forest Management Plan and Dufferin County Forest Recreational Use Policy and;
- assist County staff in communicating plan and policy revisions.

Dufferin County Forest Goal:

To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.

Assumptions:

- recreational pursuits in the forest are a privilege, not a right;
- the Dufferin County Forest is not parkland, preserve or for single-use, however, some areas may not be suitable for all activities and;
- the Dufferin County Forest is owned and managed by the Corporation of the County of Dufferin, and is not Crown land.

Criteria for Analysis of Recreational Activities/Events:

- activity must have minimal environmental impact;
- activity must not have significant impact upon other forest users;
- activity must be compatible with forest management activities;
- activity must not pose significant liability concerns to the County and;
- activity should not require significant County staff intervention for administration or policing.

Membership:

Representation will be solicited from the general public to coincide with the new term of County Council, or as required to replace or add members. Five members will be selected according to the following criteria:

- commitment to advancing the purpose of the Dufferin County Forest Advisory Team;
- interest and respect for a broad range of issues regarding the management of the Dufferin County Forest;
- respect for the procedures agreed to by the members;
- willingness to serve as a volunteer on the Advisory Team;
- aged 18 or over; and
- resident of Dufferin County.

In addition, one member of the Infrastructure and Environmental Services Committee will be appointed to the Dufferin County Forest Advisory Team.

Structure:

The Advisory Team will meet at least once annually to discuss items relevant to its purpose. The County Forest Manager or his/her designate will attend all meetings and assist as required. The Advisory Team may choose to obtain feedback from recreational users and the broader public when deemed necessary.

Schedule B

The Forest Use Permit (Hunting) will take the form of a card with the following information:



**Forest Use Permit (Hunting)
Dufferin County Forest**

The permittee named on the reverse must be in possession of this use permit at all times while using the Dufferin County Forest and must present the use permit on request to authorized personnel. This use permit is not transferable.

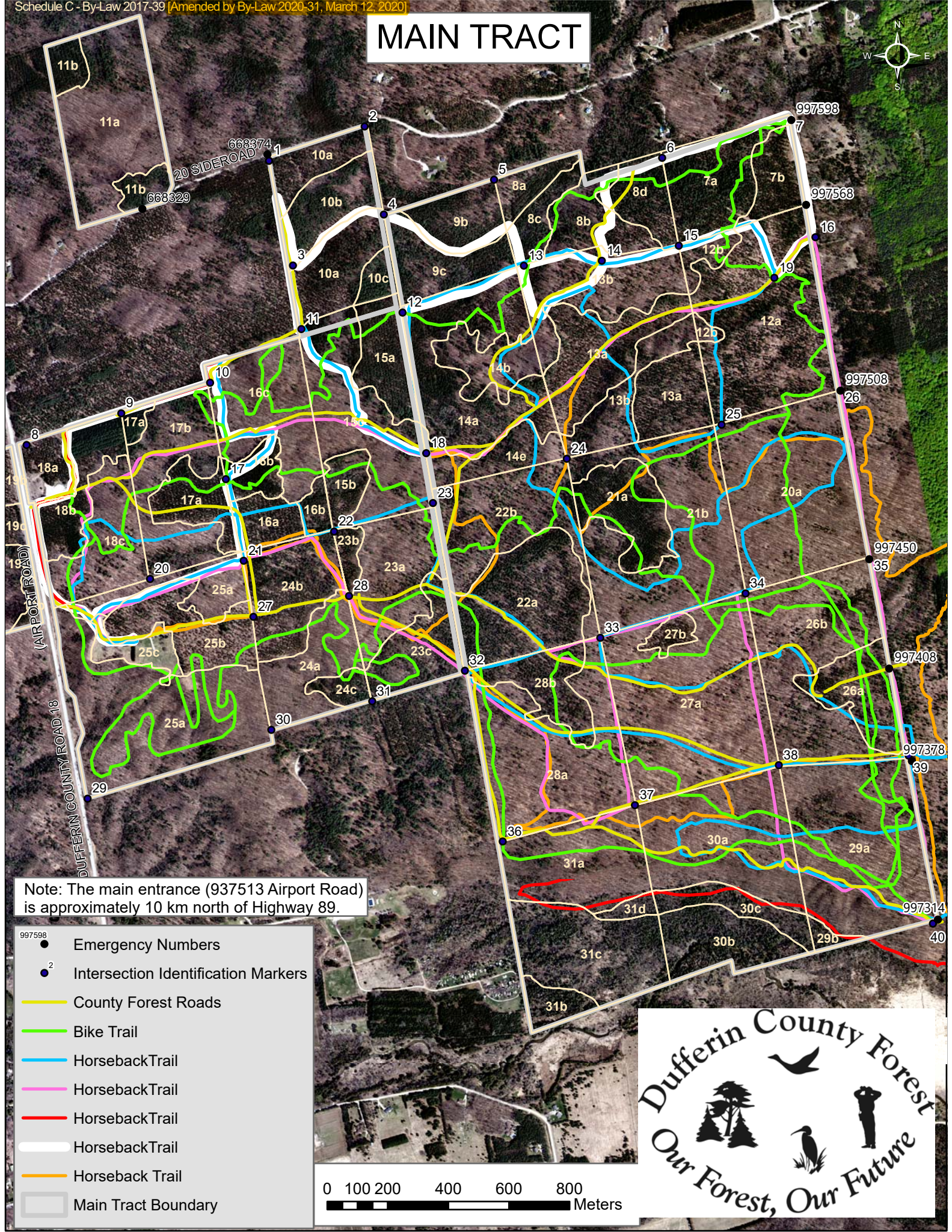
This permit entitles

to hunt in the Dufferin County Forest provided that he/she is in compliance with the *Fish and Wildlife Conservation Act* and its associated regulations, and County of Dufferin By-law 2017-38. This forest use permit is valid from the date of issue or October 1, whichever is later, until the following May 31.

Date of Issue	Authorized Signature
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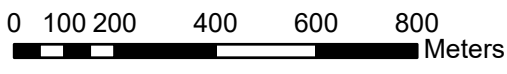
Number: DCF-W

MAIN TRACT



Note: The main entrance (937513 Airport Road) is approximately 10 km north of Highway 89.

- 997598 Emergency Numbers
- 2 Intersection Identification Markers
- County Forest Roads
- Bike Trail
- Horseback Trail
- Horseback Trail
- Horseback Trail
- Horseback Trail
- Horseback Trail
- Horseback Trail
- Main Tract Boundary



County of Dufferin

Part 1 Provincial Offences Act

By-Law No. 2017-39

A by-law to govern the lands known as the Dufferin County Forest and the Dufferin Rail Trail

Item	Column 1: Short Form Wording	Column 2: Provision creating or defining the offence	Column 3: Set Fine
1	Operate motorized vehicle in the County Forest for other than game retrieval	Sec. 4	\$175
2	Operate motorized snow vehicle on other than authorized OFSC trail	Sec. 4 (b)	\$175
3	Open fire in the County Forest	Sec. 5	\$350
4	Camp in the County Forest	Sec. 6	\$175
5	Discarding refuse in the County Forest	Sec. 7	\$350
6	Fail to remove/dispose of animal excrement	Sec. 8	\$175
7	Remove/alter/deface/damage any property in the County Forest	Sec. 9	\$350
8	Construct unauthorized roads/trails/obstacles in the County Forest	Sec. 10	\$175
9	Install unauthorized sign in the County Forest	Sec. 10	\$175
10	Fail to wear a helmet when cycling, horseback riding, or snowmobiling in the County Forest	Sec. 11	\$175
11	Using an audio device in the County Forest	Sec. 12	\$175
12	Using an unmanned aerial vehicle (drone) in the County Forest	Sec. 13	\$175
13	Fail to keep a dog under control in the County Forest	Sec. 14	\$175
14	Cut/kill/remove/harm any plant or tree in the County Forest	Sec. 15	\$175
15	Foraging trees/shrubs/plants in the County Forest	Sec. 15	\$175
16	Disobey a posted sign in the County Forest	Sec. 16	\$175
17	Establish/maintain unauthorized trail or trail system	Sec. 17	\$175
18	Conduct organized event in the County Forest without a permit	Sec. 18	\$350
19	Hunt without valid permit in the County Forest	Sec. 20	\$175
20	Hunt without valid membership in a specified organization	Sec. 20	\$175
21	Place a permanent treestand or blind in the County Forest	Sec. TBD	\$175

22	Fail to remove a treestand or blind in the County Forest	Sec. 21	\$175
23	Discharge a firearm in County Forest tract designated as "No Hunting"	Sec. 22	\$350
24	Discharge a firearm between June 1 and September 30 in the County Forest	Sec. 23	\$175
25	Patterning/sighting a firearm in the County Forest	Sec. 24	\$175
26	Fail to park in designated areas on the Rail Trail	Sec. 25	\$175
27	Fail to remove/dispose of animal excrement on the Rail Trail	Sec. 26	\$175
28	Fail to keep a dog under control on the Rail Trail	Sec. 27	\$175
29	Fail to wear a helmet when cycling, horseback riding, or using a permitted motorized vehicle on the Rail Trail	Sec. 28	\$175
30	Using an audio device on the Rail Trail	Sec. 29	\$175
31	Discarding refuse on the Rail Trail	Sec. 30	\$175
32	Remove/alter/deface/damage any property on the Rail Trail	Sec. 31	\$350
33	Disobey a posted sign on the Rail Trail	Sec. 32	\$175
34	Operate an unauthorized motorized vehicle on the Rail Trail		\$175

Note: The general penalty provision for the offences listed above is Section 33 of By-law 2017-39, as amended, a certified copy of which has been filed.

The following list details the necessary By-law revisions and is in reference to the December 2022 consolidated version of by-law 2017-39:

1. Move Section 3 (Exceptions) to immediately follow the Definitions Section at the start of the by-law and amend the section to read: This by-law shall not apply to an employee of the Corporation of the County of Dufferin while acting in the course of their employment in managing the Dufferin County Forest or the Dufferin Rail Trail, or any part thereof, or any person authorized by an employee of the Corporation of the County of Dufferin to carry out any duty relating to the management of the Dufferin County Forest or the Dufferin Rail Trail, or any part thereof.
2. Amend Section 14 (Dogs) to read: No person shall permit a dog to run at large in the Dufferin County Forest.
3. Amend Section 21 (Tree stands & Blinds) to read: No person shall place a permanent tree stand or blind in the Dufferin County Forest with the use of hardware.
4. Add new section after Section 21: No person shall leave a temporary tree stand or blind in the Dufferin County Forest from June 1 to September 30.
5. Amend Section 25 (Parking) to read:
 - Motor Vehicles
 - No person shall enter the Dufferin Rail Trail or any part thereof for the purpose of bringing onto the Rail Trail any motor vehicle for the purpose of operating said motor vehicle on the Dufferin Rail Trail with the following exceptions:
 - a. Parking: any person who enters the Dufferin Rail Trail or any part thereof for the purpose of bringing onto the Rail Trail any vehicle which is drawn or propelled by a motor or any means of power other than by muscular power, to park such vehicle in any area marked or designated for parking or;
 - b. Motorized snow vehicles: any person who enters the Dufferin Rail Trail on a motorized snow vehicle and is in possession of a valid Ontario Federation of Snowmobile Clubs (O.F.S.C.) trail permit or;
 - c. All-terrain vehicles: any person who enters the Dufferin Rail Trail on an all-terrain vehicle and who is in possession of a valid membership in the Dufferin Grey ATV Club or;
 - d. Motorcycles: any person who enters the Dufferin Rail Trail on a motorcycle and who is in possession of a valid membership in the Dufferin Rooftop Recreational Riders or;
 - e. Pedal-Assist Electric Bicycles: pedal-assist electric bicycles (Class 1) are permitted.

6. Amend Section 27 (Dogs) to read: No person shall permit a dog to run at large on the Dufferin Rail Trail.
7. Amend Schedule A page 6 Permitted/Prohibited Uses (Rail Trail) to read:
 - Generally Accepted Uses
 - Unless otherwise restricted in this policy and associated by-law, generally accepted outdoor recreational activities are permitted on the Dufferin Rail Trail.
 - Motor vehicle operators must be members of an appropriate Club that has entered into a use agreement with the County.
8. Remove Schedule B Hunting Permit (impacts sections below):
 - a. Amend Section 20 (Permit Required) to read: No person shall hunt in the Dufferin County Forest unless they are a member of a recognized organization that provides a minimum of \$5 million liability insurance for its members while they are engaged in hunting activities.
 - b. Add new section after Section 20: No person shall hunt in the Dufferin County Forest unless they obtain a Forest User Permit (Hunting) from the County that will be valid from the date of issue or October 1, whichever is later, until the following May 31.



Report To: Chair Gerrits and Members of the Infrastructure and Environmental Services Committee

Meeting Date: April 27, 2023

Subject: Electric Vehicle Charging Station - Revised User Fees

From: Scott Burns, Director of Public Works/County Engineer

Recommendation

THAT Report, Electric Vehicle Charging Station - Revised User Fees, dated April 27, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT the Fees By-law 2015-41 be amended to include the revised Electric Vehicle Charging Station fee structure described in this report.

Executive Summary

Dufferin County Council authorized an Electric Vehicle policy and user fee amendment for electric vehicle charging stations in September 2021. In the first full year of operation, 3,481 sessions were recorded, with \$5,990 in user fees collected. A scan of usage fees for charging stations in Ontario revealed the promotional fees were below prevailing market rates. Adjustments have been proposed to align with current charging fees and cover operating costs.

Background & Discussion

On September 9, 2021, County Council adopted an Electric Vehicle Charging Station Policy (5-6-09) and authorized an amendment to the Fees By-law 2015-41 (Consolidated Version) to require payment of fees for the use of County-owned electric vehicle charging stations (See Committee reported dated August 26, 2021). Within the first full year of operation (2022), the following usage and fees collected are as follows:

- 3,481 sessions
- 4,620 hours connection time

- \$5,990 user fees collected
- 46,165 kWh used
- \$6,925 estimated cost of electricity

The existing electric vehicle charging station user fee structure includes promotional pricing that was established as a pilot to encourage use of the network during its first year in service. This includes two hours of free charging for level-2 stations and low hourly rates for level-3 fast chargers. This pricing strategy was designed to promote the new charging network, attract visitors to the County, and was intended for review following one year of operation.

To determine appropriate fee structure adjustments, a scan of Ontario usage fees for level-2 and level-3 electric vehicle charging stations was performed. As anticipated, the current promotional fees are typically lower than prevailing market rates. The following are recommended adjustments to the fee schedule for electric vehicle charging stations in the County that align with current charging fees in the province. These fees are intended to cover the costs of operating and maintaining the stations.

	LEVEL-2		LEVEL-3 (fast chargers)	
	Current Fees	Proposed Fees	Current Fees	Proposed Fees
First two hours	Free	\$2/hr	\$5/hr	\$10/hr
Hourly rate	\$2/hr	\$2/hr	\$5/hr	\$10/hr

Financial, Staffing, Legal, or IT Considerations

Usage data from the charging stations shows that many users have been taken advantage of the promotional two free hours. While this offer helped to effectively promote the charging network, it did not cover all the operating electricity costs as was expected for the one-year pilot.

The proposed fee schedule has been designed to ensure that electric vehicle owners are charged a fair rate for the electricity they consume, while also covering the cost of operating and maintaining the charging stations. Any surplus revenue generated by the new fee schedule can be allocated towards potential future expansion of the charging network.

In Support of Strategic Plan Priorities and Objectives

Economic Vitality – promote an environment for economic growth & development

Good Governance – ensure transparency, clear communication, prudent financial management

Sustainable Environment & Infrastructure – protect assets both in the natural and built environment

Service Efficiency & Value – determine the right services for the right price

Inclusive & Supportive Community – support efforts to address current & future needs for a livable community

Respectfully Submitted By:

Scott Burns, P.Eng., C.E.T.
Director of Public Works/County Engineer

Prepared By:
Sara MacRae
Manager of Climate & Energy

Reviewed by: Sonya Pritchard, Chief Administrative Officer

Appendix 6. Current Usage Fee Summary for Level 2 and Level 3 (DC Fast Charging) Stations

CEA completed a scan of current usage fees at Level 3 (DC Fast Charging) and Level 2 EV chargers across Ontario and parts of Quebec. The following table summarizes the findings.

Table 1. 2022 Level 3 and Level 2 EV charger usage fees.

Station	L2 or Fast Charger	Municipality	Prov	Network	Location	Cost
Ivy Dryden	Fast Charger	Dryden	ON	IVY	Commercial complex	\$18/hour + 13% tax
Scotiabank	Fast Charger	Stratford	ON	EV Connect Canada	Commercial Complex	Flat fee: \$3.95 While charging: \$9.60/hr. While parked, not charging: \$9.60/hr.
CF Fairview Park	Fast Charger	Kitchener	ON	FLO	Commercial complex	\$20/hour
Denny's	Fast Charger	Guelph	ON	SWTCH	Restaurant	\$18/hour
Canadian Tire	Fast Charger	Mississauga	ON	FLO	Commercial complex	\$20/hour
Agincourt Canadian Tire	Fast Charger	Scarborough	ON	Electrify Canada	Commercial complex	Pass (Free): (1-90 kW) \$0.27/minute, (1-350 kW) \$0.57/minute Pass+ (\$4.00 Monthly): (1-90 kW) \$0.21/minute, (1-350 kW) \$0.44/minute

Manulife Centre	Fast Charger	Toronto	ON	GE WattStation	Commercial complex	Flat fee: \$3.95 + While charging: \$12.00/hr. + While parked, not charging: \$10.00/hr. after 60 mins
Onroute Innisfil	Fast Charger	Innisfil	ON	IVY	Commercial complex	\$18/hour
Terry Fox Park & Ride	Fast Charger	Kanata	ON	Circuit Electrique	Park & Ride	\$1.75/hour
IVY Temiskaming Shores	Fast Charger	Temiskaming Shores	ON	IVY	Hotel	\$18/hour
Dépanneur Voisin Lou Bell	Fast Charger	Val-d'Or	QC	Circuit Electrique	Gas Station	\$1.75/hourly
Mountain Granite	Fast Charger	Thurso	QC	FLO	Commercial complex	\$12/hour
Marché Maisonneuve	Fast Charger	Montréal	QC	Circuit Electrique	Commercial complex	\$1.75/hour
Prémont Harley-Davidson	Fast Charger	Québec City	QC		Commercial complex	\$4.80/hour
Rôtisserie Fusée	Fast Charger	Donnacoona	QC		Commercial complex	\$5/30 minutes
Davy Lake Campground Resort	L2	Ignace	ON		Campground	Website says \$15 for car charging (includes day pass)
Superior Hyundai	L2	Thunder Bay	ON	FLO	Dealership	\$1.50/hour
CF Fairview Park	L2	Kitchener	ON	FLO	Commercial complex	\$1.50/hour
Conestoga Mall	L2	Waterloo	ON	FLO	Commercial complex	\$1.50/hour
Canadian Tire	L2	Mississauga	ON	FLO	Commercial complex	\$1.50/hour

						All Days - \$1.00/hr. Max - \$50.00 per session
Cole St Paring Lot	L2	Toronto	ON	ChargePoint	Commercial complex	Parking - Free for 90 minutes
Holly Community Centre	L2	Barrie	ON	FLO	Community Centre	\$2.50/hour
Performance Court	L2	Ottawa	ON	ChargePoint	Restaurant	\$2.50 session fee, plus parking cost
Terry Fox Park & Ride	L2	Kanata	ON	Circuit Electrique	Park & Ride	\$1/hour
Pembroke and Area Community Access Center	L2	Pembroke	ON	FLO	Community Centre	\$2.50/hour
Site Historique Opémican	L2	Temiscaming	QC		Historic Site	\$2.50 per session
STO - Centre d'entretien et d'exploitation	L2	Gatineau	QC	FLO	Office	\$1/hour
St Hubert Express	L2	Laval	QC	Circuit Electrique	Commercial complex	\$1/hour
Cartier Stationnement / Chargement	L2	Montréal	QC	Circuit Electrique	Commercial complex	\$1/hour
Benny & Co	L2	Bécancour	QC	ChargePoint	Commercial complex	\$1/hour
Hôtel Le Bonne Entente	L2	Québec City	QC	ChargePoint	Hotel	\$20 fee



Report To: Chair Gerrits and Members of the Infrastructure and
Environmental Services Committee

Meeting Date: April 27, 2023

**Subject: OP Trust Lands Development – Dufferin Road 109/2nd Line
Amaranth Temporary Intersection Improvements**

From: Scott Burns, Director of Public Works/County Engineer

Recommendation

**THAT the Report, OP Trust Lands Development – Dufferin Road 109/2nd Line
Amaranth Temporary Intersection Improvements, dated April 27, 2023, from the
Director of Public Works/County Engineer, be received;**

**AND THAT staff be directed to proceed with the necessary agreement(s) and/or
processes to secure funds from the developer to cover the full costs of
construction and contract administration for the temporary intersection
improvement work for Dufferin Road 109/2nd Line Amaranth;**

**AND THAT staff be directed to proceed with incorporating the temporary
intersection work for Dufferin Road 109/2nd Line Amaranth within the Capital
Work Plan.**

Executive Summary

In 2022 potential development west of the Town of Orangeville within the Township of Amaranth triggered the need for a full-scale Municipal Class Environmental Assessment due to its significant transportation/road needs. These Assessments typically require upwards of 18 months to complete which was of concern to the developer due to their desired development timeline. This discussion came to Council and resulted in a staff direction to determine whether an interim/temporary transportation solution could be determined and implemented in parallel with the ongoing Environmental Assessment. The purpose of this temporary solution is to enable two specific developments within the

lands to proceed in advance of completing the Environmental Assessment and implementation of the resulting ultimate transportation solution. This report speaks to the temporary solution and seeks direction to proceed with obtaining the necessary funds from the developer to fund the work and also to subsequently move forward with completing the work.

Background & Discussion

During recent years, significant development activity has been progressing through several approval processes in an area west of the Town of Orangeville, within the Township of Amaranth. The property fronts onto Dufferin Road 109 and straddles Amaranth's 2nd Line resulting in direct impact on critical County transportation infrastructure. These lands are known as the OP Trust Lands with Blackwood Partners Inc. acting in the role of development manager.

Throughout 2022, this development was discussed several times at Committee and with Council through three separate reports ([2022-02-24 Infrastructure and Environmental Services Agenda Package](#), [2022-04-28 Infrastructure and Environmental Services Agenda Package](#), [2022-06-23 Infrastructure and Environmental Services Agenda](#)). These reports included a discussion around the necessity of a Schedule C Municipal Class Environmental Assessment (EA) triggered by road work associated with the development. Although this EA is a requirement of the work, the developer expressed concern with respect to timelines and the potential for lost tenants and/or partnerships. In response to this, Council directed that "staff look into ways that other elements of the project can happen in conjunction with the Environmental Assessment work" ([2022-05-12 Council Minutes](#)). Since that time, staff have been working with WSP Global Inc. to determine and complete design for an interim/temporary transportation solution to enable the initial two developments to proceed.

The solution in response to Council's above direction will require improvements to the existing intersection of Dufferin County Road 109 and 2nd Line Amaranth. Considering that the EA will be completed later in 2023, with detailed design likely to occur in 2024 and that there may be potential land acquisitions, tendering and construction of the final solution may not occur for upwards of approximately 3-4 years from now. Due to this, the temporary improvements are structured with roadway safety in mind by satisfying standards and best practice, while supporting continued function of one of the County's busiest transportation arteries, Dufferin Road 109. The improvements include intersection

signalization and illumination, modification of line painting, extension of existing taper lanes, etc.

The above design work is nearing completion and staff therefore seek the necessary direction to proceed with obtaining the required funds from the developer and subsequently to proceed with the temporary intersection work. No work will proceed until such time that funds in full, including provisional, contingency, etc., have been secured to complete all work associated with the temporary intersection improvements. This request for direction is being made now in order to proceed as expeditiously as possible with the necessary procurement tender processes following completion of design work and ultimately construction.

Updates will be provided as required.

Financial, Staffing, Legal, or IT Considerations

Financial – all costs associated with the work will be borne by the developer.

Staffing- the project described in this report results in additional work for staff within the Engineering Division. This work includes project management, project administration, inspection, project meetings, etc.

Legal – ensuring that best practice and standards are satisfied promotes public safety and offers protection to the County from litigation and other risks.

In Support of Strategic Plan Priorities and Objectives

Good Governance – ensure transparency, clear communication, prudent financial management

Sustainable Environment & Infrastructure – protect assets both in the natural and built environment

Respectfully Submitted By:

Scott Burns, P.Eng., C.E.T.
Director of Public Works/County Engineer

Reviewed by: Sonya Pritchard, Chief Administrative Officer